

Desktop Computers and Laptops

Images and videos taken on phone/ ipad/ tablet etc can be transferred to computers through backup programmes and then moved to another location on the computer which will not have been removed when following the above steps. Please ensure they are checked in the following way;

1. Carry out a search for the images/videos. If you know when the image or video was taken a search can be done for any images or videos taken on that day.
2. Locate the images/videos. These may be in the pictures folder but could also be in folders named after the cloud storage system. E.g. Dropbox, Google Drive, One Drive.
3. Select the image/video to be deleted without opening it.
4. Press on the 'Delete' key on your keyboard.



5. Go to the Recycle bin on the desk top
6. Locate the image and delete in the same way.

<u>Phones and tablets</u>	<u>Cloud Backup</u>
Depending on the phone/tablet the process for deletion of images can vary, but the below is an overview: 1. Open the Gallery or Camera Roll where all the images are displayed, 2. Open the image/video, 3. You may see an icon similar to . If so tapping on it will delete the image, 4. If you can't see the icon tap on the menu icon and tap 'Delete'. NOTE: THIS WILL NOT REMOVE THE IMAGE/VIDEO FROM ANY BACKUP STORAGE. THIS MUST BE DONE SEPARATELY. 5. With apple devices you should delete the image as above then use the iCloud Backup on the device which will remove the image from the iCloud storage.	There are a number of apps that come with some smart devices, or which can be installed by the user, which backs up data over the internet. Any pictures taken or videos recorded are automatically sent to this storage system so if the phone is lost or stolen the images and videos are secure. When deleting from the smart device have a look for some of these apps:      There are several other apps available, if you are not sure, tapping on the icon will open the app. Once you have deleted the images from the smart devices gallery open the backup app and delete the image/video in the same way.

Help and support is available, please take a look at the websites listed below

Help and support for you

www.thinkuknow.co.uk/parents
www.vodafone.co.uk/parents
www.commonsensemedia.org/advice-for-parents
www.nspcc.org.uk

Help and support for your child

www.thinkuknow.co.uk
www.cybermentors.org
www.childline.org.uk
www.swgfl.org.uk/sextinghelp