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Dear Parent/Guardian,

RE: 1:1 Careers Information, Advice and Guidance Meetings for Y11 Students

We are pleased to inform you that, beginning this cycle, all Year 11 students will take part in a 1:1 Careers Information, Advice and Guidance (CIAG) meeting with a qualified Careers Adviser. Each meeting will last approximately 30 minutes and will provide students with an individual opportunity to discuss their future aspirations, interests, strengths, and potential career pathways. These confidential and impartial conversations form an important part of our commitment to supporting every student in making informed decisions about their education, training, and future career.

High-quality careers guidance is crucial in helping students understand the opportunities available to them, explore pathways that match their skills and interests, and develop realistic and achievable plans for their future.

During the meeting, students will have the opportunity to:

- Explore their career interests and ambitions.
- Discuss Post-16 pathways, including sixth form, college, apprenticeships and other training opportunities.
- Receive personalised advice tailored to their individual needs, aspirations, and circumstances.
- Identify next steps and set goals to support their future progression.

To support students in preparing for these meetings, we encourage them to actively engage with **Unifrog**, our online careers platform. All students have access to a range of tools designed to help them explore future pathways, including careers and subject research, psychometric quizzes, webinars, short courses, portfolio-building tools, and information on apprenticeships, higher education and employment opportunities.

In particular, Unifrog's psychometric testing can help students identify their interests, strengths, and areas for development. These insights can then be explored further during their meeting with the Careers Adviser, enabling more focused discussions about suitable career and education pathways.

We also encourage you to use our Post-16 Pathways Guide and Unifrog's parent and caregiver [careers conversation resource](#) to discuss future plans, interests and aspirations with your child



ahead of their appointment. These conversations, alongside engagement with Unifrog, can help students make the most of their careers guidance session.

Students will be informed of their appointment time in advance. If you have any questions regarding our careers programme or the use of Unifrog, please do not hesitate to contact the Careers Team.

Thank you for your continued support in helping our students prepare for successful and fulfilling futures.

Yours sincerely,

Kimberley Booth

Careers Lead