

Sixth Form

	Learner Agreement	
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*All students sign the Learner Agreement when they enrol at Oxford Spires Sixth Form.
The agreement details what you (the student) can expect from Oxford Spires Sixth Form and what we expect from you.*

AT OXFORD SPIRES ACADEMY SIXTH FORM WE COMMIT TO:

- Provide a safe, supportive, and stimulating environment where students can enjoy learning and reach their full potential through academically challenging and engaging lessons. We will help every student develop strong independent stud skills.
- Offer a broad and engaging personal development curriculum including leadership roles; super-curricular and extra-curricular activities; educational trips and visits; comprehensive careers advice and UCAS and other destinations application support.
- Communication and partnership with parents and students, ensuring everyone feels part of the Sixth Form community. Through regular feedback, newsletters, and platforms like Bromcom, we will keep you informed and involved.
- More information and The Sixth Form Handbook can be found on the Oxford Spires website.

WE ASK OUR STUDENTS TO COMMIT TO OUR SIXTH FORM STANDARDS:

Learning

- Be academically ambitious learners who participate proactively in lessons.
- Complete all independent study to a high standard and on time.
- Use independent study sessions in school productively, including silent study in the Sixth Form Centre and Library, and timetabled slots in the Sixth Form IT room.

Presentation

- Dress in an appropriate and professional manner. Clothes must be safe for the subjects you are taking e.g. Science practicals and DT. Clothing should not be revealing e.g. crop tops, vest tops, overly short skirts. Sensible footwear must be worn. Crocs, flip-flops and sliders are not appropriate.
- Wear your lanyard with the photograph visible whenever you are on school site. This is a safeguarding and security requirement. You must replace your lanyard via reprographics if lost.

Attendance

- Maintain attendance above 95%. The school day runs from 8.30 to 3pm.
- Arrive punctually at all lessons, including tutor sessions, independent study sessions and cover sessions.
- Not to be absent or to leave school without parental permission and authorisation of the Sixth Form team.

Equipment

- Smartphones, headphones and other devices must only be used in Sixth Form areas. They must not be visible in any areas of the school used by Y7-11. No phones or headphones should be visible or used in lessons.
- Use Sixth Form and school IT equipment respectfully and follow all expectations regarding signing out etc.



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If these expectations are not met, we will follow a clear support and escalation process:

1. Academic progress:

- 2+ incomplete independent study = 1 hour detention (Friday after school).
- Failure to engage / make expected academic progress will trigger meeting process.

2. Attendance:

1 hour detention (Friday after school) for:

- Late to school (after 8.30 for Year 12, after 8.50 for Year 13)
- Unauthorised absence
- U code = arriving at school after 9am
- 2+ lates to lesson / tutor / study session

In addition:

- Truancy – out of circulation for 1 day. You will be allocated to a member of the Sixth Form team for any time you are not in lessons, including breaks.
- Late to school – one corner will be cut off your lanyard each time you are late. If all four corners have been cut off, you will be sent home if you arrive late. It will also trigger the meeting process (see below)
- Privileges like working offsite will be reviewed after the first assessment cycle and only awarded to students with excellent attendance and strong academic performance.

3. Smart phones

- If smart phones are seen outside Sixth Form areas or in lessons they will be confiscated. Students will need to collect from student services at the end of the day.
- If a student is unwilling to hand over a device their phone will be collected by a member of SLT and must be collected from student services by a parent/carer.

4. Head of Year / Head of Sixth Form meetings: if a pattern of not meeting any of the above standards or attendance drops below 95% it will result in a meeting escalation process:

- Meeting with HOY – clear targets and deadlines set
- Meeting with HOSF – contract agreed
- Meeting with parents – review place at Oxford Spires Sixth Form

By signing the Learner Agreement I expressly accept the terms and conditions set out above.

Where the Learner Agreement is unsigned, the student is deemed to have accepted the terms and conditions of this policy.

Student

 
Louise Cowley Georgia Mason

